

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Personnel Committee

25th June 2018

Report of the Head of Human Resources - Sheenagh Rees

Matter for Information

Wards Affected:

All wards

Meal Charges in Residential Accommodation

Purpose of the Report

1. The purpose of this report is seek Members approval to review the charges made to employees in respect of meals taken at residential accommodation.

Background

2. The Authority's scheme for meal charges was reviewed last year and in order to remain up to date, it is necessary to review on an annual basis, in line with the retail prices index.
3. The food element of the retail prices index has increased by 0.83% during the period March 2017 to May 2018 and it is proposed that the current rate is increased accordingly.

Proposed Increase

Shown below is a table of the current rates and the proposed rates which would apply from 1st July 2018:-

	1/7/2017 Rate	RPI Increase (for May 2018)	Revised Rate
Breakfast	96p	0.83%	96p
Dinner/Main Meal	£1.63	0.83%	£1.64
Tea	47p	0.83%	47p
Snack Supper	75p	0.83%	75p

It is important that these changes are communicated to all employees within the Council. It is planned to place an article 'In the Loop' and the Policy will be placed on the HR Intranet pages.

Financial Impact

This proposal will ensure that meal charges are up to date and are in line with the retail prices index.

Workforce Impacts

4. This proposal will only effect employees based in residential establishments and continues to offer value for money for employees who take their meals in these establishments.

Legal Impacts

5. There are no legal implications in relation to this report.

Risk Management

6. There are no risks associated with this report.

Consultation

7. There is no requirement under the Constitution for external consultation on this item.

Recommendations

8. It is RECOMMENDED that Members APPROVE the revised rates for Meal Charges in Residential Accommodation and that these are applied from 1st July 2018.

FOR DECISION

Appendices

9. None

List of Background Papers

10. None

Officer Contact

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